

Calaveras Unified School District  
P.O. Box 788, San Andreas, CA 95249

**BOARD OF TRUSTEES  
MEETING MINUTES OF  
February 20, 2024**

**TRUSTEES PRESENT:** Lorraine Angel                      Matt Brock  
   Scott Crisp    Bryan Porath  
   Sherri Reusche

**TRUSTEES ABSENT:**                      None

**1. Call to Order**

President Reusche called the meeting to order at 5:00 p.m.

**2. Roll Call**

Superintendent Campbell took roll call. Trustees Angel, Brock, Porath and Reusche were present. Trustee Crisp arrived at 5:02p.m.

**3. Approval of the Agenda**

Approve the February 20, 2024 agenda.

**Motion to Approve: Angel    Second: Brock    Vote: 4-0 (Trustee Crisp arrived at 5:02 p.m.)**

**4. Announcement of Closed Session Items**

**a) To Consider the Appointment, Employment Evaluation of Performance, Discipline, Dismissal or Complaint Regarding a Public Employee (Gov. Code 54957)**

1. Adoption, Resolution No. 2023/24- 28 in the Matter of Release of Probationary Certificated Position
2. Adoption, Resolution No. 2023/24- 29 in the Matter of Release of Probationary Certificated Position
3. Adoption, Resolution No. 2023/24- 30 in the Matter of Release of Probationary Certificated Position
4. Adoption, Resolution No. 2023/24- 31 in the Matter of Release of Probationary Certificated Position
5. Adoption, Resolution No. 2023/24- 32 in the Matter of Release of Probationary Certificated Position
6. Adoption, Resolution No. 2023/24- 33 in the Matter of Release of Probationary Certificated Position
7. Adoption, Resolution No. 2023/24- 34 in the Matter of Release of Probationary Certificated Position

**Announcement of Closed Session Items** - Continued

8. Adoption, Resolution No. 2023/24- 35 in the Matter of Release of Probationary Certificated Position
  9. Adoption, Resolution No. 2023/24- 36 in the Matter of Release of Probationary Certificated Position
  10. Adoption, Resolution No. 2023/24- 37 in the Matter of Release of Probationary Certificated Position
  11. Adoption, Resolution No. 2023/24-39 in the Matter of Intention to Terminate Certificated Employees Due to a Reduction of Particular Kinds of Services for the 2024-2025 School Year.
  12. Adoption, Resolution No. 2023/24-40 in the Matter of the Decision to Release and Reassign Certificated Administrator(s)
5. **Public Comments**  
CUSD staff and parents spoke in support of VSE teacher Kimberly Smiley and asked the Board to reconsider her non-re-election.
6. **Closed Session** - The Board convened to closed session at 5:03 p.m.
7. **Reconvene to Open Session** - The Board reconvened to open session at 6:00 p.m.
8. **Pledge of Allegiance**  
President Reusche led the Pledge of Allegiance.
9. **Roll Call**  
Superintendent Campbell took roll call. Trustees Angel, Brock, Crisp, Porath and Reusche were present.
10. **Report of Action taken in Closed Session**  
President Reusche reported the Board voted to approve items 1-10, however items 11 and 12 were tabled to March 7, 2024.
11. **Superintendent's Comments**  
Superintendent Cambell thanked the Board for their time and efforts with multiple meetings being held in the last few weeks and making difficult decisions. Mr. Campbell also stated there will be an Open Session added to the original Closed Session Board meeting on March 7, 2024 for another round of personnel reductions to address our budget crisis.
12. **Fiscal Advisor Updates - Bill McGuire**  
Mr. McGuire gave an update on our budget status.

**13. Budget Updates - Elaine Neilsen**

- a) January Cash Flow
- b) January Budget Revision
- c) January 31, 2024 Financial Reports

**14. Celebrations, Recognitions and Announcements - No items presented**

**15. Presentations**

- a) Elaine Neilsen - Second Interim Reports
  - 1. Cash Flows - 2023-2024 and 2024-2025
  - 2. Multi-Year Projection
  - 3. Financial Report - 2023-2024
  - 4. Fiscal Year 2023-2024 Executive Summary

**16. Correspondence - No items presented**

**17. Public Comments**

Representative from the CBAC and the community spoke of the district's budget crisis with recommendations and teacher Mr. Schaner spoke of his release and wishes for the district.

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**BEGIN CONSENT AGENDA**

**18. Consent Agenda**

Items on the Consent Agenda are considered routine and are approved with a single motion without discussion.

**19. Action Items Removed from the Consent Agenda**

The Board, staff, or members of the community may ask that items be taken off the consent agenda in order to make comments or ask questions.

**Vote on Consent Agenda:**

**Motion to Approve: Porath    Second: Brock    Vote: 5-0**

a) **Approval of Minutes**

- 1. Minutes of February 6, 2024
- 2. Minutes of February 8, 2024

**Consent Agenda** - Continued

**b) Approval of Vendor Warrant Listings**

The Vendor Warrant Listings were presented for review. (A copy of this listing is available at the District Office and linked to this agenda on our website at [www.calaverasusd.com](http://www.calaverasusd.com)).

**c) Approval of Donations** - No items presented

**d) Report of Grant Awards** – No items presented

**e) Outside Contract Services** - No items presented

**f) Overnight Events**

Calaveras Baseball students will be participating in team building preseason baseball games on March 1 - March 2, 2024 in Marina, CA. Accommodations will be at Motel 6 and will be funded through the Baseball Boosters. Transportation will be provided by district bus and chaperoned by Mark Habbestad, Don Sweet, Jim Moser, Greg Koutz and John Ashe.

**b) LCAP Mid-Year Report**

A mid-year report is required by the State for compliance.

**END CONSENT AGENDA**

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**20. Action on Items Removed from the Consent Agenda** - No items were removed

**21. Personnel**

**a) Certificated Report** - Vice President Shannon Kenney reported their last Round Table meeting went well and the next Site Rep meeting is March 11. Ms. Kenney also reported at their general meeting that CUEA met with their primary CTA contact who shared their experiences with districts in receivership status and that there are ways to avoid it. CUEA continues to support staff who have received layoff notices and reminded the Board of the effect it has on school culture and climate.

**b) Classified Report** - President Melanie Hernandez reported at their chapter meeting last week, 2 job descriptions were ratified and they held delegate elections for annual conference held in San Jose in July and will vote on March 13. Ms. Hernandez also asked the Board to be cognizant of the effects the cuts have on people left behind.

**c) Student Report** - No report presented

**Personnel** - Continued

d) **Routine Personnel Report**

**Motion to Approve: Porath Second: Brock Vote: 5-0**

e) **All Personnel** - No items presented

f) **Classified Personnel**

1. **Adoption, Resolution No. 2023/24-38, In the Matter of the Reduction of Classified School Services for the 2020/2021 School Year**

The Superintendent recommended certain services now being provided be reduced for the 2024/2025 school year. It was recommended the Board adopt Resolution 2023/24-38, in the Matter of Reduction of Classified School Services for the 2024-2025 school year.

CSEA President Melanie Hernandez asked that moving forward delineations on positions being laid off.

Personnel Director Erika Cotta clarified the sites of the reductions.

**Motion to Approve: Angel Second: Porath Vote: 5-0**

g) **Certificated Personnel**

1. **Request of Unpaid Leave of Absence**

Teacher Christina Blum is requesting an unpaid leave of absence for the 2024/25 school year beginning July 1, 2024 through June 30, 2024.

**Motion to Approve: Brock Second: Porath Vote: 5-0**

h) **Management/Confidential/Supervisory**

1. **Approval of Management Job Description (This item was tabled for further review)**

Board approval is requested to approve the Food Service Supervisor job description. Job description includes updated duties and requirements. No change in salary.

**Motion: \_\_\_ Second: \_\_\_ Vote: \_\_\_**

2. **Approval of Management Job Description (This item was tabled for further review)**

It is recommended the Board approve the Director of Special Education job description.

**Motion: \_\_\_ Second: \_\_\_ Vote: \_\_\_**

**Personnel - Management/Confidential/Supervisory** - Continued

**3. Updated Management Salary Schedule (This item was tabled for further review)**

Board approval is requested for the updated Management Salary Schedule to include Director of Special Education.

**Motion: \_\_\_ Second: \_\_\_ Vote: \_\_\_**

**4. Approval of Superintendent Job Description**

It was recommended the Board approve the Superintendent job description.

**Motion to Approve: Brock Second: Porath Vote: 5-0**

**22. Curriculum and Instruction** - No items presented

**23. Educational Services** - No items presented

**24. Business**

**a) Approval of the Second Interim Report, Criteria and Standards**

Board approval was requested for the Second Interim Report with a negative certification as presented. (This Second Interim Report is linked to this agenda and posted on our website at [www.calaverasusd.com](http://www.calaverasusd.com) )

**Motion to Approve: Angel Second: Brock Vote: 5-0**

**25. Board Business** - No items presented

**a) Board Direction**

Direct Superintendent to meet and confer with Management/Confidential regarding proposed compensation reductions (deferral of 5.1% salary increase, furlough days and step/column freeze)

**Motion to Approve: Porath Second: Brock Vote: 5-0**

**26. Board Items - Updates/Discussion**

**a) School Safety and Security**

Sharing of any updates/information.



**Board Member Comments**- Continued

**Sherri Reusche**

Trustee Reusche reminded the audience that no Board members want to make cuts but we need to be responsible. Ms. Reusche also shared her experiences with chaperoning CHS students at the Rotary Leadership Camp.

**31. Next Meeting/Adjournment**

There will be a Closed Session Board meeting (Open at 4:30 p.m.) Thursday, March 7, 2024 at 5:00 p.m. and a Board Study Session: Special Education meeting on Thursday, March 14, 2024 from 4:30 p.m. - 6:30 p.m.

The next regular session meeting of the CUSD Board is scheduled for Thursday, April 11, 2024. All meetings will be held at the District Office Administrative Offices, Board Room.

**President Reusche adjourned the meeting at 7:00 p.m.**

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Mark Campbell, Superintendent  
By Kimberly Hayes